

**COLONIAL VILLAGE II CONDOMINIUM**  
BOARD OF DIRECTORS  
MEETING MINUTES  
AUGUST 18, 2020

Board Members Present: Chris Cahill, President  
Geoff Lawson, Vice President  
Deirdre McNulty, Secretary

Absent: Curtis Cultice, Treasurer

Others Present: Chuck Vaughan, General Manager

**I. CALL TO ORDER**

The meeting (held virtually) was called to order by Chris Cahill at 7:10 pm.

**II. RESIDENT'S FORUM**

**III. READING AND APPROVAL OF MINUTES**

**MOTION: Mr. Lawson Moved to approve July minutes with no corrections. The Motion was seconded by Ms. McNulty and carried unanimously.**

**IV. MANAGEMENT REPORT**

**Financials** – Mr. Vaughan presented July financial statements, detailing variances and the association's financial position. While monthly expenses were overbudget 18%, year-to-date, operations are running 8% under budget. Management will provide a 2021 budget draft in September.

Mr. Vaughan provided updates on maintenance and management tasks in progress. October's Annual Meeting will be held virtually instead of in person at the meeting room. This year's notice will seek candidates to fill two vacant seats; one term expires in 2020 and the other expires in 2022.

**V. OLD BUSINESS**

**Professional Management Contract**

**MOTION: Mr. Cahill Moved to approve a management agreement with Associa Legum & Norman for a one-year term. The Motion was seconded by Mr. Lawson and carried unanimously.**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION: With no further business to discuss, Mr. Lawson Moved to adjourn to Executive Session at 7:30 to discuss covenants violations, delinquencies and/or sensitive matters. The Motion was seconded by Ms. McNulty and carried unanimously.**

VIII. ADJOURNMENT

**MOTION:** With no further business to discuss, Mr. Cahill Moved to adjourn at 7:45. The Motion was seconded by Mr. Lawson and carried unanimously.

**The Next Meeting is scheduled to be held virtually Tuesday, September 15, 2020.**

Respectfully Submitted by:  
Sonya Rainey, Recording Secretary

Approved by:

*Deidre McNulty*

9/15/2020

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Deidre McNulty, Secretary

Date