

COLONIAL VILLAGE II CONDOMINIUM
BOARD OF DIRECTORS
MEETING MINUTES
JULY 19, 2022

Board Members Present: Chris Cahill, President
Geoff Lawson, Vice President
Curtis Cultice, Treasurer
Matthew Woodhouse, Secretary
Jamia Canlas, Member at Large

Others Present: Chuck Vaughan, General Manager

I. CALL TO ORDER

The meeting (*held virtually due to the COVID-19 pandemic*) was called to order at 6:47 PM by Chris Cahill.

II. RESIDENT'S FORUM – Four residents attended the meeting. Two residents relayed landscaping concerns to Management:

- Have branches trimmed that extend over sidewalks and parking spaces due to excessive new growth
- Install new plantings at the base of directional signage in the 1735 courtyard

III. READING AND APPROVAL OF MINUTES

MOTION: Mr. Lawson Moved to approve the June meeting minutes with no corrections. The Motion was seconded by Mr. Woodhouse and approved unanimously.

IV. MANAGEMENT REPORT

Financials – Management provided the Board financials through May with Operating and Reserve totals and that the association's financial status remained healthy.

Management Items – There were no action items presented for Board consideration. Management provided updates to maintenance tasks and contractor tasks such as roof replacements, sidewalk repairs, tree pruning/removals, fire/sprinkler inspections that were either completed, in progress or not yet scheduled but expected to start before the fall.

V. OLD BUSINESS - None

VI. NEW BUSINESS

Smoking Ban Restrictions

After reviewing owner's survey responses, it was the Board's consensus to direct legal counsel to provide a draft smoking ban rule that addresses grandfathering and not smoking at least 25 feet from an entrance.

Management to forward if received from legal counsel in advance of the August meeting for the Board's consideration via email.

VII. ADJOURNMENT TO EXECUTIVE SESSION

MOTION: With no further business to discuss, Mr. Cahill Moved to adjourn the meeting to Executive Session at 7:43 PM. The Motion was seconded by Mr. Lawson and carried unanimously.

VIII. ADJOURNMENT

MOTION: With no further business to discuss, Mr. Cahill Moved to adjourn the meeting at 7:58 PM. The Motion was seconded by Mr. Woodhouse and carried unanimously.

Respectfully Submitted by:
Sonya Rainey, Recording Secretary

Approved by:

Matthew Woodhouse

August 16, 2022

Matthew Woodhouse, Secretary

Date