

**COLONIAL VILLAGE II CONDOMINIUM**  
BOARD OF DIRECTORS  
MEETING MINUTES  
JUNE 24, 2022

Board Members Present: Geoff Lawson, Vice President (arrived at 7:45)  
Curtis Cultice, Treasurer  
Matthew Woodhouse, Secretary

Absent: Chris Cahill, President  
Jamia Canlas, Member at Large

Others Present: Chuck Vaughan, General Manager

**I. CALL TO ORDER**

The meeting (*held virtually due to the COVID-19 pandemic*) was called to order by Geoff Lawson at 6:48 PM.

**II. RESIDENT'S FORUM** – Two residents were in attendance.

**III. READING AND APPROVAL OF MINUTES**

**MOTION:** Mr. Lawson Moved to affirm an electronic vote held on June 20th to approve the April and May meeting minutes. The Motion was seconded by Mr. Cultice and approved unanimously.

**IV. MANAGEMENT REPORT**

**Financials** – The finalization of March and April financials was in progress by corporate's accountants and not yet released for review; however, the April Balance Sheet, Income Statement and Variance Report was provided to members.

**Management Items** - Management informed of contractors on-site or due to perform work within the next two weeks to include the arborist to trim trees to provide clearance around windows/doors and landscapers to prune overgrowth from Spring. A meter stack replacement was completed in June and Management is awaiting rescheduled dates for the remaining two buildings. Management will provide an update when the roofing contractor has all materials to schedule upcoming roof replacements.

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION:** With no further business to discuss, Mr. Lawson Moved to adjourn the meeting to Executive Session at 7:25 PM. The Motion was seconded by Mr. Cultice and carried unanimously.

**VIII. ADJOURNMENT**

**MOTION:** With no further business to discuss, Mr. Lawson Moved to adjourn the meeting at 7:40 PM. The Motion was seconded by Mr. Cultice and carried unanimously.

Respectfully Submitted by:  
Sonya Rainey, Recording Secretary

Approved by:

*Matthew Woodhouse*

*July 19, 2022*

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Matthew Woodhouse, Secretary

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Date