

COLONIAL VILLAGE II CONDOMINIUM
BOARD OF DIRECTORS
MEETING MINUTES
JUNE 15, 2021

Board Members Present: Chris Cahill, President
Geoff Lawson, Vice President
Curtis Cultice, Treasurer
Deirdre McNulty, Secretary

Others Present: Chuck Vaughan, General Manager

I. CALL TO ORDER

The meeting (*held virtually due to the COVID-19 pandemic*) was called to order by Chris Cahill at 6:48 PM.

II. RESIDENT'S FORUM – Two residents were in attendance.

III. READING AND APPROVAL OF MINUTES

MOTION: Mr. Cultice Moved to approve the May 2021 minutes. The Motion was seconded by Mr. Lawson and carried unanimously.

IV. MANAGEMENT REPORT

Financials –Management provided the May financial statements and variance report to all Board members. At month end the operating account was 12% under budget YTD and reserves were reported at slightly over \$800,000.

Management Items - Management provided status updates on planned maintenance and landscaping projects.

Landscaping – A few installations were completed by Potomac Springs early June and the remaining items will not be installed now because it is so close to summer but will be done in the fall.

V. OLD BUSINESS

Roof Gutter Guards – Management clarified that the proposal for the installation of gutter guards presented in last month's report contained the incorrect product picture and warranty information. The new proposal was presented for the Board's consideration.

MOTION: Mr. Cahill Moved to approve the proposal presented with no changes. The Motion was seconded by Mr. Lawson and carried unanimously.

Washer/Dryer Feasibility Study – At May’s meeting, Management was asked to request a rough estimate from the engineering firm since their preliminary conclusions stated that extensive plumbing and electrical evaluations would be required to continue evaluations on certain units they believed would accommodate in-unit washers with no impact on the existing infrastructure. Management presented their estimate and the Board’s consensus was to discontinue pursuing a feasibility study based on prohibitive cost estimates and because the net outcome after the study would still limit a significant number of units that would benefit from the ability to install in-unit washers/dryers.

VI. NEW BUSINESS

VII. ADJOURNMENT

MOTION:

With no further business to discuss, Mr. Cahill Moved to adjourn the meeting at 7:45 PM. The Motion was seconded by Ms. McNulty and carried unanimously.

**The Next Regular Meeting is scheduled to be held virtually Tuesday,
July 20, 2021.**

Respectfully Submitted by:
Sonya Rainey, Recording Secretary

Approved by:

Deidre McNulty

7/20/2021

Deidre McNulty, Secretary

Date