

**COLONIAL VILLAGE II CONDOMINIUM**  
BOARD OF DIRECTORS  
MEETING MINUTES  
MARCH 15, 2022

Board Members Present: Geoff Lawson, Vice President  
Curtis Cultice, Treasurer (*present at 7:15PM*)  
Matthew Woodhouse, Secretary  
Jamia Canlas, Member at Large

Absent: Chris Cahill, President

Others Present: Chuck Vaughan, General Manager

**I. CALL TO ORDER**

The meeting (*held virtually due to the COVID-19 pandemic*) was called to order by Geoff Lawson at 6:45 PM.

**II. RESIDENT'S FORUM – Four residents were in attendance.**

A resident had several landscaping concerns including a hydrangea bush in the 1719-1731 Troy courtyard which was recently trimmed back and timing for a tree replacement removed in 2021 in the 1701-1723 Troy courtyard.

A resident asked that the Board consider adopting rules swiftly to restrict smoking in units and asked that Management explore solutions for addressing a resident who leaves cigarette butts on the courtyard grounds or leaves a flower pot filled with butts on the grounds at 1800-1802 Key Blvd.

A resident reported that one of the numbers on the brass building address sign at 1904 was missing.

**III. READING AND APPROVAL OF MINUTES**

**MOTION: Mr. Lawson Moved to approve the February 2022 minutes. The Motion was seconded by Mr. Woodhouse and carried unanimously.**

**IV. MANAGEMENT REPORT**

**Financials** – Mr. Vaughan provided the Balance Sheet and Income Statement which included adjusted year-end numbers and the January financials forwarded separately within a week

**Management Items** - Management provided an update on the start of upcoming repairs to the retaining walls at 1741 Troy & and other outstanding tasks given at previous Board meetings; however, no major projects are scheduled and there were no action items for the Board's consideration.

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

**MOTION:** With no further business to discuss, Mr. Lawson Moved to adjourn the meeting at 7:55 PM. The Motion was seconded by Mr. Cultice and carried unanimously.

Respectfully Submitted by:  
Sonya Rainey, Recording Secretary

Approved by:

*Matthew Woodhouse*

April 19, 2022

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Matthew Woodhouse, Secretary

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Date

APPROVED