

## Colonial Village II Condominium

1903 N. Key Boulevard

Arlington, VA 22201

(703) 525-5557 Phone (703) 525-5558 Fax

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TO: Colonial Village II Unit Owners

FROM: Chuck Vaughan, AMS®, CMCA® General Manager  
Tipi Murray, Assistant Manager

RE: 2014 ANNUAL MEETING - CALL FOR CANDIDATES & 1<sup>st</sup> NOTICE

DATE: August 21, 2014

Colonial Village II Condominium will hold its Annual Meeting on Tuesday, October 14, 2014 at 7:00 PM. At this year's Annual Meeting, one candidate is being sought to fill **one (1) Board member** position for a 3-year term.

To announce your intention to seek a position on the Board, you are requested to complete and submit the enclosed resume. Completed resumes that are returned to the Site Office, 1903 N. Key Boulevard, **on or before 5:00 PM, September 10, 2014** will be sent to all unit owners for their review, prior to the election, held at the Annual Meeting. Nominations may also be made from the floor, at the meeting.

The Board of Directors meets monthly and makes decisions that impact every unit owner. As a member of the Board, you can have an impact on these decisions and become an active participant in the neighborhood.

Again, if you are interested in becoming a candidate for an open Board position, please complete the attached resume and return it to the Site Office located at 1903 N. Key Boulevard. You may fax your resume to (703) 525-5558, or email it to Tipi Murray [tmurray@legumnorman.com](mailto:tmurray@legumnorman.com).

Please consider volunteering your time and effort to Colonial Village II Condominium. The incumbent Board members urge you to join them in helping make your community a better place to live.

We look forward to seeing all unit owners at the Annual Meeting, Tuesday, October 14, 2014 at 7:00 PM at the CVII Meeting Room located at 1701 N. Troy Street.

**COLONIAL VILLAGE II CONDOMINIUM**

1903 N. KEY BOULEVARD ARLINGTON, VA 22201

**RESUME FOR BOARD OF DIRECTORS VACANCIES  
OCTOBER 14, 2014 ANNUAL MEETING**

**UNIT OWNER'S NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
*(Contact phone & email information will be deleted before mailing out to the CVII members)*

I AM PROVIDING THE FOLLOWING INFORMATION TO COLONIAL VILLAGE II UNIT OWNERS FOR THEIR REVIEW AND EVALUATION TO DETERMINE MY QUALIFICATIONS TO RUN FOR A POSITION ON THE BOARD OF DIRECTORS.

(You may wish to share goals, ideas, and philosophies you feel are important. If you have qualifications or experience that can benefit Colonial Village II, you can provide the information below.)

**HAVE YOU EVER BEEN INVOLVED IN A CONDOMINIUM/HOMEOWNERS ASSOCIATION OR COMMUNITY ORGANIZATION? \_\_\_\_\_ PLEASE EXPLAIN.**

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**WHAT BACKGROUND OR EXPERIENCE DO YOU HAVE WHICH MAY QUALIFY YOU FOR A DIRECTOR'S POSITION? (JOBS, ORGANIZATIONS, OCCUPATION, ETC.)**

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**WHAT ARE YOUR REASONS FOR SEEKING NOMINATION TO THE BOARD OF DIRECTORS? (GOALS, IDEAS, ETC.)**

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**OTHER IDEAS OR COMMENTS:**

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**PLEASE RETURN COMPLETED FORM TO THE SITE OFFICE NO LATER THAN 5:00 PM, WEDNESDAY, SEPTEMBER 10, 2014, SO THAT ALL CANDIDATES' NAMES WILL APPEAR ON THE BALLOT.**