

**COLONIAL VILLAGE II CONDOMINIUM
BOARD OF DIRECTORS MEETING MINUTES
AUGUST 15, 2017**

Board Members Present: Blake Surbey, President
 Chris Cahill, Vice President
 Curtis Cultice, Member at Large

Absent: John Harlow, Treasurer
 Theeng Kok, Secretary

Others Present: Chuck Vaughan, General Manager

I. CALL TO ORDER

The meeting was called to order by Blake Surbey at 7:05 pm.

II. RESIDENT'S FORUM

2 Residents attended asking Management the status of efforts to communicate with Arlington County on street striping and the status of landscape improvements.

III. READING AND APPROVAL OF MINUTES

Consideration of July Minutes was deferred until September's Board meeting.

IV. REPORTS OF COMMITTEES/OFFICERS

V. MANAGEMENT REPORT

Financial – Management presented financial statements and variance report.

All capital improvement (roofing and tuck pointing) and maintenance projects (landscaping, foundation, sewer and rail painting) have been completed. Management provided an update of other outstanding tasks. The Board followed up with tasks as follows:

- Have maintenance remove the orange fencing in the 1847 Wilson Courtyard which was placed prior to landscape efforts aimed at promoting grass growth.
- Begin bid solicitations for contracts with year-end expiring terms.
- Continue follow up with Arlington County to obtain documents/agreements related to the entity responsible for maintaining street striping.

VI. OLD BUSINESS

Landscaping

MOTION: Mr. Cahill Moved that Management solicit proposals from tree companies for thinning of tree canopies in the 1847 Wilson and 1741 Troy courtyards. The Motion was seconded by Mr. Surbey and carried unanimously.

VII. NEW BUSINESS

VIII. ADJOURNMENT OF REGULAR SESSION TO EXECUTIVE SESSION

MOTION: With no further business to discuss, Mr. Surbey Moved to adjourn at 7:20. The Motion was seconded by Mr. Cahill and carried unanimously.

IX. RECONVENE TO OPEN SESSION

The Board discussed sensitive matters - delinquencies and covenants violations. A hearing scheduled for 7:30 was held although the owner was absent.

It was the Board's consensus that Management would send a draft of a notice of the Board's decision following a hearing outcome for their review prior to sending to the unit owner.

X. ADJOURNMENT

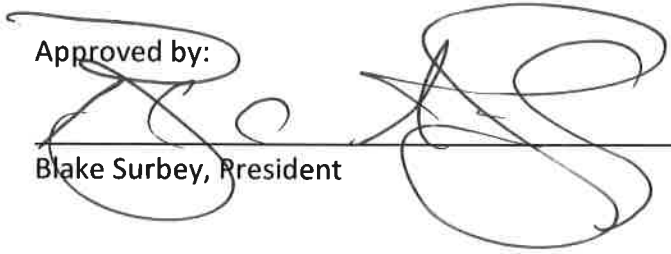
MOTION: With no further business to discuss, Mr. Surbey Moved to adjourn at 7:27. The Motion was seconded by Mr. Cahill and carried unanimously.

Next Meeting:

**Tuesday, September 19, 2017
CVII Meeting Room – 1701 N. Troy Street**

Respectfully Submitted by:
Sonya Rainey, Recording Secretary

Approved by:


Blake Surbey, President


Date