

**COLONIAL VILLAGE II CONDOMINIUM
BOARD OF DIRECTORS MEETING MINUTES
JUNE 19, 2018**

Board Members Present: Blake Surbey, President
 Chris Cahill, Vice President
 Theeng Kok, Secretary
 Curtis Cultice, Member at Large

Others Present: Chuck Vaughan, General Manager

I. CALL TO ORDER

The meeting was called to order by Chris Cahill at 7:05 pm.

II. RESIDENT'S FORUM

Two residents were in attendance. The following concerns were presented:

- To ask landscaping company to replace recently-installed large flagstones near courtyard address signs with smaller, more attractive and less noticeable ones.
- Landscaping timeline to address bare spots, liming and seeding in 2018.
- Management's follow up since May in contacting a neighboring commercial restaurant manager on whether there are incentivizing employees/patrons and deterring them from parking on Troy Street.

III. READING AND APPROVAL OF MINUTES

MOTION: **Mr. Cahill Moved to approve the May meeting minutes. The Motion was seconded by Mr. Cultice and carried unanimously.**

IV. REPORTS OF COMMITTEES/OFFICERS

V. MANAGEMENT REPORT

Financial – May financials were presented along with a variance report reporting overall monthly operating expenses and year-to-date expenses were running 20% underbudget.

Management provided status updates on tasks reported in the management report:

Meter Stack Evaluations

A revised report was received from the electrical engineering company who reevaluated meter stacks since the May reporting period and mid-June. While Management is awaiting clarifications, two electrical companies have been solicited so far and are expected to visit the property within the next two weeks to provide bids addressing high priority items.

Electronic Gate

A site visit was scheduled for June 18th; however, due to a conflict in scheduling, a date for a second visit is pending.

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ADJOURNMENT OF REGULAR SESSION TO EXECUTIVE SESSION

MOTION: With no further business to discuss, Mr. Cahill Moved to adjourn and enter Executive Session at 7:43. The Motion was seconded by Mr. Cultice and carried unanimously.

The Board discussed delinquencies and rules violations. There were no Motions made during Executive Session.

IX. ADJOURNMENT


MOTION: With no further business to discuss, Mr. Surbey Moved to adjourn at 7:58. The Motion was seconded by Mr. Cultice and carried unanimously.

Next Meeting:

**Tuesday, July 17, 2018
CVII Meeting Room – 1701 N. Troy Street**

Respectfully Submitted by:
Sonya Rainey, Recording Secretary

Approved by:



Theeng Kok

7-17-18

Date