

**COLONIAL VILLAGE II CONDOMINIUM
BOARD OF DIRECTORS MEETING MINUTES
MARCH, 2017**

Board Members Present: Chris Cahill, Vice President
John Harlow, Treasurer
Theeng Kok, Secretary
Curtis Cultice, Member at Large

Absent: Blake Surbey, President

Others Present: Chuck Vaughan, General Manager

I. CALL TO ORDER

The meeting was called to order by Chris Cahill at 7:07 pm.

II. RESIDENT'S FORUM – 2 Residents in attendance

Resident commended work ethics of the association's maintenance employee.

III. READING AND APPROVAL OF MINUTES

MOTION: Mr. Cultice Moved to approve the February 2016 meeting minutes. The Motion was seconded by Ms. Kok and carried by majority. Mr. Cahill abstained from the vote.

IV. MANAGEMENT REPORT

Financial – Management provided a variance report based on the January financial statements noting that year to date, the association is operating 7.5% underbudget.

Waterproofing project at 1741 is progressing and will be completed by March 24th.

Mobilization for phase 3 of the upcoming tuck pointing project will begin the 1st week of April.

V. OLD BUSINESS

Dog Stations

In addition to adding another dog station, Management informed the Board that a dual (rider) bin will be added for two of the current locations.

VI. NEW BUSINESS

Proposals

Tree Maintenance

MOTION: Mr. Cahill Moved to approve a proposal to address tree maintenance items in several courtyards. The Motion was seconded by Mr. Harlow and carried unanimously.

Landscaping

It was the Board's consensus to defer approval of a landscape proposal for 2017 enhancements until after a final walkthrough to review the landscape company's recommendations.

Management was tasked with contacting the county's Department of Environmental Services to obtain additional information about their area of coverage for the annual street paving project set to begin in June on Key Boulevard.

VI. ADJOURNMENT OF REGULAR SESSION

MOTION: With no further business to discuss, Mr. Cahill Moved to adjourn at 7:57. The Motion was seconded by Mr. Harlow and carried unanimously.

Next Meeting:

Tuesday, April 18, 2017
CVII Meeting Room - 1701 N. Troy Street

Respectfully Submitted by:
Sonya Rainey, Recording Secretary

Approved by:

Theeng Kok

5/16/17

Theeng Kok, Secretary

Date

APPROVED