

**COLONIAL VILLAGE II CONDOMINIUM
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 15, 2018**

Board Members Present: Blake Surbey, President
Chris Cahill, Vice President
Curtis Cultice, Member at Large

Absent: Theeng Kok, Secretary

Others Present: Chuck Vaughan, General Manager

I. CALL TO ORDER

The meeting was called to order by Blake Surbey at 7:10 pm.

II. RESIDENT'S FORUM

III. READING AND APPROVAL OF MINUTES

Deferred consideration to approve November's minutes until February's meeting.

IV. MANAGEMENT REPORT

Management reminded that year end financials would not be available until early February.

Landscaping – After an initial walkthrough with the landscape contractor for 2018, Management will seek recommendations for Board discussion/action at February's meeting to include:

- a date for spring aerating
- plan for grass growth in problem areas requiring additional efforts
- general cleanup and spring plantings
- addressing the 1740 Rhodes courtyard where rose bushes failed due to disease
- Wilson Boulevard sidewalk traffic

V. OLD BUSINESS

VI. NEW BUSINESS

Insurance Proposals – Management presented a comparison matrix for review and provided a recommendation.

MOTION: Mr. Surbey Moved to approve the insurance renewal proposal as presented by Management. The Motion was seconded by Mr. Cahill and carried unanimously.

VII. ADJOURNMENT TO EXECUTIVE SESSION

MOTION: Mr. Surbey Moved to adjourn the meeting at 7:45 to Executive Session to discuss delinquencies and/or any sensitive matters. The Motion was seconded by Mr. Cahill and carried unanimously.

VIII. ADJOURNMENT TO OPEN SESSION

MOTION: Mr. Surbey Moved to reconvene at 7:51 so that the minutes could reflect a Motion passed during Executive Session. The Motion was seconded by Mr. Cultice and carried unanimously.

MOTION: Mr. Surbey Moved to grant Management authority to write off up to \$250 in unpaid assessments balances in any given calendar year. The Motion was seconded by Mr. Cahill and carried unanimously.

IX. ADJOURNMENT

MOTION: Mr. Surbey Moved to adjourn the meeting at 7:53 after hearing no further business to discuss. The Motion was seconded by Mr. Cultice and carried unanimously.

Next Meeting:

Tuesday, February 20, 2018
CVII Meeting Room – 1701 N. Troy Street

Respectfully Submitted by:
Sonya Rainey, Recording Secretary

Approved by:

Blake Surbey, President

Date

2/20/18