

**COLONIAL VILLAGE II CONDOMINIUM
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 17, 2017**

Board Members Present: Blake Surbey, President
Chris Cahill, Vice President
Theeng Kok, Secretary
Curtis Cultice, Member at Large

Absent: John Harlow, Treasurer

Others Present: Chuck Vaughan, General Manager

I. CALL TO ORDER

The meeting was called to order by John Harlow at 7:12 pm.

II. RESIDENT'S FORUM – 1 Resident in attendance

The lack of street striping by Arlington County and snow removal products were discussed.

III. READING AND APPROVAL OF MINUTES

MOTION: Mr. Cahill Moved to approve the October 2016 meeting minutes. The Motion was seconded by Ms. Kok and carried unanimously.

MOTION: Ms. Kok Moved to approve the November 2016 meeting minutes electronically. The Motion was seconded by Mr. Cahill and carried unanimously.

IV. MANAGEMENT REPORT

Management presented October financials and a variance report. Emphasis on capital improvements projects for 2017 and obtaining updates estimates as needed.

Management was tasked with circulating exterior lighting information along with an updated capital improvement projects spreadsheet for consideration prior to February's meeting.

V. NEW BUSINESS

Insurance Renewal

MOTION: Mr. Surbey Moved to approve the insurance renewal proposal as presented by Management. The Motion was seconded by Mr. Cahill and carried unanimously.

VI. ADJOURNMENT OF REGULAR SESSION

MOTION: With no further business to discuss, Mr. Surbey Moved to adjourn at 7:58 to enter into Executive Session to discuss delinquencies and any covenant violations. The Motion was seconded by Mr. Cahill and carried unanimously.

VII. ADJOURNEMENT OF EXECUTIVE SESSION

MOTION: Mr. Surbey Moved to adjourn at 8:15. The Motion was seconded by Ms. Kok and carried unanimously.

Next Meeting:
Tuesday, February 21, 2017
CVII Meeting Room - 1701 N. Troy Street

Respectfully Submitted by:
Sonya Rainey, Recording Secretary

Approved by:



Theeng Kok, Secretary

2. 21. 17

Date